



TRA's Payroll and HR Solution

The Best Of Both Worlds

The TRA retirement services and payroll program provides all the necessary services for proper administration and HR solutions so that you may focus primarily on what's most important to you . . .Your Business!

Data Integration

TRA's Payroll Data Integration and allows you to concentrate on growing your business and reduce the amount of work associated with your retirement plan.

Includes:

- Submission of your plan contributions and payroll data directly to your retirement investment provider after each payroll.
- Since we already have your payroll data we can automatically download your annual census data at year end eliminating the need for you to provide that information.

Includes:

- Healthcare
- 401(k)
- Retirement Plans
- Insurance
- Time Tracking

Payroll

Our flagship product, **WebPay**, is a web-based solution designed to deliver unparalleled payroll and HR functionality to its users. With easy-to-use tools such as its paycheck calculator, pre-process register and a QuickPay feature that helps to speed-up processing, **WebPay** delivers.

Human Resources: A step ahead of competing systems, TRA provides users with a comprehensive system for all of your payroll and HR needs.

- Rate History
- Employee Self-Service
- Employment History
- Date-Triggered Notifications
- Time-Off Requests

Time And Attendance: TRA's Web time and Attendance applications help you to better manage your most important resource, your people.

- Pay-as-you-go
- Rapid Deployment
- State-of-the-art-Security

Ancillary Services

In order to better service our clients, TRA presents best-of-breed partnerships with a variety of commerce, providing you with the most comprehensive product offerings anywhere. Ask your sales representative for more information on any of the following offerings:

- 401(k) Retirement Plan Administration
- 401(k) Retirement Plan Interface
- Applicant Tracking
- COBRA Administration
- Drug Screening
- Employee Management Training
- Employee Assistance Programs
- Employee Testing
- Flexible Spending
- Premium Only Plans
- Section 529- College Savings
- Unemployment Cost Management
- Health Insurance
- HR Administration Outsourcing & Consulting
- HR Hotline
- Health Savings Accounts/
Health Reimbursement Accounts
- International Payroll
- Online Benefit Enrollment
- On-Site HR Services
- Pre-employment Screening
- Recruitment
- Travel & Expense
- Workers Compensation

TimeForce

TimeForce is our advanced online time and attendance application with which you can better manage your most important resource- your people. TimeForce seamlessly integrates with WebPay, our flagship payroll and HR solution, giving you a complete, comprehensive solution to your time and labor needs.

TimeForce will provide you with a variety of business advantages, including:

- Improved Employee Productivity
- Decreased Costs
- Improved Data Accuracy
- Lowered Leave Liability
- Improved Tracking Capabilities
- Reduced Errors

With its flexible system, TimeForce gathers your data, tracks accruals and notes exceptions such as tardiness, absenteeism and misuse of break and/or meal periods. No matter your working style (hourly, salary, remote, traveling or onsite), this scalable solution accommodates large to small companies and allows your managers secure, 24/7 access via the internet.

WebPay

WebPay is a web-based solution that is designed to deliver unparalleled payroll and HR functionality to its users. With easy-to-use tools such as its paycheck calculator, pre-process register and QuickPay feature that helps to speed-up processing, TRA's Web-Pay delivers. WebPay provides easy 24/7 access to your payroll and HR systems while also providing users with streamlined functionality such as self-service capabilities and robust report writing features. Simply put, it's a better solution!

A step ahead of competing systems, WebPay provides users with one single comprehensive system for all of your payroll and human resource needs including:

Payroll Processing:

- Paycheck Calculator
- Pre-Process Register
- Quick Data Entry
- Custom Calculations
- Online Reporting
- Comprehensive Labor Distribution
- Third Party Checks/Direct Deposit

Advanced Human Resource:

- Employment History
- Integrated Benefits Module
- Applicant Tracking
- Scheduled Reports
- Time-Off Requests
- Date Triggered Notifications
- Performance Reviews
- COBRA & Leave Tracking
- OSHA/Safety Tracking

Standard Human Resource:

- Rate History
- EEO Tracking Reports
- Retirement Plans
- Dependent Tracking
- Company Directory
- Employee Biography
- Emergency Contact
- Work Eligibility Tracking

Redefining The World Of Payroll + HR

For more information please contact us at:
www.tra401k.com, www.trasolok.com or call toll-free (888) 872-2364

